

UMKC Residential Life Guide to Group Living

Individuals living in, present in, or around UMKC Residential Life facilities are expected to abide by federal, state, and local laws. Students are subject to the [University of Missouri System Collected Rules and Regulations](#) and are expected to uphold the [Student Standard of Conduct](#). Community living also requires policies and processes that support a safe and secure environment in which residents sleep, study, and socialize comfortably. This document, known as the *Guide to Group Living*, provides residents, guests, and other individuals information about Residential Life policies and procedures. Residential Life may also address circumstances not specifically addressed in this document that do not contribute to a safe, secure, academically, and interpersonally supportive environment. Adjudication of alleged violations in University -owned or -operated facilities may be facilitated by Residential Life staff or the Office of Student Conduct & Civility.

Alcohol

Students and their guests are not permitted to consume, manufacture, use, possess, sell or distribute alcohol in or on the premises of University-owned or -operated residential facilities, parking garages, and surrounding property, regardless of their age. Public intoxication, disorderly conduct or vandalism due to alcohol use is not permitted on University-owned or -operated residential facilities, parking garages, and surrounding property.

Possession of alcohol paraphernalia (items used for the storage or consumption of alcoholic substances), including decorated or decorative alcohol containers of any kind, is prohibited in the residence halls and apartments. Examples include, but are not limited to, wine bottles, beer-pong tables, and beer bong.

Residential Life staff members will instruct the residents involved in the incident to dispose of alcohol and alcoholic-beverage containers found in the possession of residents and/or their guests. Residents in violation of the policy will be asked to dispose of alcoholic beverages in the presence of a staff member. Residents entering the Residential Life-owned or -operated facility intoxicated and creating a disturbance will be subject to disciplinary action. Residents unable to enter the facility under their own power will be subject to a welfare check.

Residents who are in the same room as alcoholic beverages or alcohol containers, regardless of to whom the alcohol belongs, are subject to disciplinary action. Residents may also be found in violation of this policy if they are not present in the room at the time the evidence of alcohol is discovered.

Residents who violate any of the above policies will be subject to conduct action. Noncompliance will warrant police involvement.

All students possessing alcohol or alcoholic beverage containers; in the same room as alcohol; entering the facility intoxicated and creating a disturbance; and/or posting pictures on an on-line forum (such as Instagram) displaying prohibited behavior taking place in any of the Residential Life facilities are subject to conduct sanctions which may include a two-session consultation with associated charges. Residents may also be subject to additional sanctions if deemed appropriate. Failure to complete sanctions could affect the opportunity to live in Residential Life now and in the future. If you are present in a room where one of these policies is being violated, you will be subject to conduct action, regardless of your participation.

Candles and Incense

Because of fire-safety standards, candles (used or unused) or items with open flames and incense are prohibited in all Residential Life facilities. Possession of these items will result in their confiscation, and the student will be subject to disciplinary action. See also “Flammable Items/Open Flames”.

Check-Out (Improper)

In order to properly move out and check out, residents are required to remove all personal belongings, to clean their room/apartment, restroom and common space, to return furniture to its original configuration, to return all keys, to complete a check-out (formal or express), and to depart the facility. Failure to check out properly could result in the assessment of an improper checkout fee of \$65. Failure to turn in your room key(s) and/or mailbox key will result in charges for the required lock change. Residential Life is not responsible for abandoned items or items accidentally left upon check-out. Resident(s) will be charged for the removal of abandoned items or excessive cleaning. Any items left, including bicycles, will be donated after a thirty (30) day holding period. See also “Failure to Vacate”.

Computer Labs

The following policies apply when using the computer labs in Residential Life:

- Documents are to be saved on the resident’s own jump drive or Q Drive, but not on the hard drive. Documents saved on the hard drive will be deleted.
- Residents will be held responsible for any damage to equipment during their computer time.
- No food or drink allowed in the labs.
- No obscene information or material is allowed on the computers at any time for any reason.
- Printers are available in the computer labs, as well as through a remote connection in Hospital Hill Apartments. If a resident wishes to print, the resident must provide their own paper. If the printer is unavailable, students should utilize other campus labs for assistance.

Compliance

Students are required to comply with the directions of University officials in the residence halls and apartment facilities (including emergency personnel, student staff, property management staff, and property security staff) while acting in performance of their duties, including the implementation of emergency procedures (fire, tornado, emergency securing, etc.).

Failure to comply with the requests of University officials, including student staff, will result in conduct action.

Cyber Abuse

Intimidating or threatening behavior towards other residents or staff in an online forum or through means of electronic communication is grounds for disciplinary action and may also result in disciplinary action under the general Standard of Conduct for students. This includes, but is not limited to, interacting in Facebook, Twitter, Snapchat, TikTok, Instagram, email and/or texting. Behavior is not limited to messages directly addressed to a person, but may also include messages, pictures, video, etc. about a person and posted on the Internet.

Damage/Vandalism (Individual and Group)

Residents will be held responsible for any damage they cause to their rooms/apartments or any other part of the Residential Life facilities and its equipment. For this reason, it is extremely important for residents to exercise care when reviewing their room inventory (known as a Room Condition Report, or RCR)

upon moving into their rooms/apartments. Residents will be held responsible for any damages to their rooms/apartments over and above those noted on their RCR. Students also may be liable for any unusual housekeeping or maintenance service charges they may incur or for which they are found responsible.

No adhesives may be used. Students should use pushpins, thumbtacks, or mounting/sticky tack to post materials on their walls. These materials must be removed prior to the student checking out of the facilities. Repair of walls damaged by hanging materials (brackets, braces, nails, etc.) and adhesives (including light strips) will be charged to the resident responsible. Nothing may be placed on the room doors unless it is adhered with painter's tape, drafting tape or dots.

Students found responsible for malicious or careless damage to the property of the University or the property of any individual will be subject to conduct and restitution for damage to University property. If the persons(s) responsible is/are not identified, the residents of that community will be held collectively responsible for the damage (examples include of furnishings, vandalism to windows/fixtures, carpets, furniture, walls, etc.).

Residents are also responsible for the actions of their guest(s) and may be subject to conduct and charged for any damage/vandalism that may stem from guest behavior.

Drugs, Paraphernalia, and Controlled Substances

The consumption, manufacture, use, possession, sale or distribution of any controlled substance in or on the premises of any Residential Life-owned or -operated facilities, parking garages, and outside property is prohibited without proper prescription, required license, or as expressly permitted by law or University regulations.

A staff member's confirmation of the aroma of marijuana within the facility may be considered evidence in conduct cases involving the alleged violation of this policy. The university police may also be involved in any cases pertaining to drugs, paraphernalia, and/or controlled substances.

Any possession of drug paraphernalia, such as pipes, roaches, etc., is not permitted.

Residents are not allowed to be in possession of prescription drugs that are not prescribed to them. All prescriptions must remain in their pharmacy containers with the label clearly visible until immediately before consumption by the prescribed individual.

Residents can be found in violation of these policies if they are not present in the room at the time the evidence of drugs, paraphernalia, and/or controlled substances are discovered.

All students possessing drugs in the building; in the same room as drugs; entering the facility impaired and creating a disturbance; and/or posting pictures on an on-line forum (such as Facebook or Instagram) displaying prohibited behavior taking place in any of the Residential Life-owned or -operated facilities are subject to conduct sanctions which may include a two-session consultation with associated charges. Residents may also be subject to additional sanctions if deemed appropriate. Failure to complete sanctions could affect with the opportunity to live in Residential Life now and in the future. Repeated infractions will result in immediate termination of the housing contract with associated administrative fees. If you are present in a room where one of these policies is being violated, you will be subject to conduct action, regardless of your participation.

Electrical Appliances

Appliances that may cause a fire or safety hazard may not be used in student rooms. These include hot-surface appliances such as hot plates, space heaters, popcorn poppers, immersion coils, toasters, toaster ovens, coffee makers, George Foreman grills, crockpots, air fryers, and any other cooking appliances. Such items brought into the residence hall will be confiscated and stored temporarily during the resident's stay. Questions regarding permitted appliances can be directed to the Residential Life Coordinators.

Hospital Hill Apartments & Rockhill Apartments Addendum: Popcorn poppers, toasters, coffee makers, crockpots, and air fryers are allowed in the apartment if they are UL rated, in good working order, and are used in the kitchen spaces only.

Extension Cords/Multiple Plugs/Lighting

Extension cords must be UL approved, 16 gauge, and not exceed an unspliced length of six feet with a polarized plug and a single outlet. It may not be placed under floor coverings or furnishings and may not be secured by penetrating the insulation. Decorative lights (with the exception of light strips) can be used in the facilities but cannot be located on the ceiling, in contact with the bed frame or other metal, or through the door. Lights with cords through the door can cause electrical charges, and lights on the ceiling may interfere with the fire suppression system. Lights installed using adhesive are not permitted due to the damage caused to surfaces.

Failure to Vacate

When residents have not vacated an assigned space as scheduled (internal transfers as well as the end of a contract period) and have not removed personal property, Residential Life staff will make a reasonable attempt to contact the residents. Forty-eight hours after this attempt to contact, the personal property will be removed and stored at the resident's expense (including bicycles left in bike racks).

Residential Life is not liable for damage to or loss of property that might occur during the course of removal or disposal. Residents will be billed for all costs incurred in removing personal property and restoration of the unit to usable space. Items will be held for thirty days - after this time, abandoned property will be disposed of accordingly. Failure to check out properly could result in the assessment of an improper checkout fee of \$65. Failure to turn in your room key(s) and/or mailbox key will result in a charge for required a lock change. See also "Check-Out (Improper)".

Fighting/Physical Abuse/Weapons

Fighting or physical abuse of another person may result in disciplinary action under the general Standard of Conduct for students in addition to the Residential Life *Guide to Group Living*. Weapons are not allowed anywhere on campus and are not permitted in Residential Life-owned or -operated facilities at any time. Weapons are not permitted to be possessed, used or stored in Residential Life-owned or -operated facilities. Weapons include, but are not limited to, firearms; paintball guns; airsoft, BB or pellet guns or similar weapons; bows and arrows; knives with blades more than three inches long; decorative weapons; ammunition; mace and bear spray; and explosives. Other restricted weapons include billy clubs, switchblades, brass knuckles, nun chucks and dangerous chemicals. Firearms of any type are not permitted on campus. Some of the listed weapons may also be illegal under local, state or federal law and may be referred to appropriate agencies.

Possession of any of these items will usually result in termination of the Residential Life contract and permanent removal and prohibition from all Residential Life-owned or -operated facilities.

Fire Alarms

When the fire alarm activates, residents are expected to promptly evacuate the building and meet at their designated evacuation point. Students who do not exit the building or exit expeditiously will be subject to the University conduct process.

Flammable Items/Open Flames

Items that are flammable, such as fuel and propane gas, may not be stored on the premises, in resident rooms/apartments, or any storage area. Items which require an open flame to operate or which produce heat (e.g. Bunsen burners, lighted candles, alcohol burners, grills) are not allowed. See also “Candles and Incense”.

Furniture and Equipment (Community Furniture)

All common-area furniture and equipment is University property. Removal of such (from the building or into individual student rooms) is considered theft and is subject to disciplinary action under the UMKC Residential Life conduct process, in addition to the general Standard of Conduct for students. Residents found with community furniture in their rooms will be charged for its relocation and/or replacement.

Furniture, Equipment, and Fixtures (Resident Rooms and Apartments)

University furniture may not be removed from its designated room/suite/apartment for any reason, including to accommodate non-University furniture. Any missing pieces of furniture will be considered damage to the room, and the resident will be charged for replacement of these items. Additional refrigerators are permitted; however, they must not exceed 3.6 cubic feet. Furniture and fixtures may not be altered. Students may not install or replace plumbing fixtures, including, but is not limited to, handheld shower heads and bidets.

Upon vacating the room, residents are expected to leave room furniture in the location in which it was found when first moving in. In the residence halls, the beds must be delofted and the top of the mattress must be approximately 3-4 feet from the floor.

Gambling

Gambling is prohibited in all residential facilities.

Guests and Visitation

The guests and visitation policy does not allow for guests staying for an extended (more than three nights per month) or frequent basis. It does not allow cohabitation.

Roommates and suitemates must establish their own visitation rules for their rooms/apartments, within the University established guidelines. Room-/suitemates are expected to respect each other's reasonable requests for privacy and must have permission from their room-/suite(s) before hosting a guest, regardless of visitation length. A resident's right to privacy takes precedence over the privilege of having guests.

In the residence halls, all guests must check in at the Welcome Desk and leave a photo ID. Upon check-out, the photo ID will be returned to the guest.

All guests must be escorted at all times (both inside and outside the rooms/apartments) by the resident with whom they are visiting. All guests who are not residents of the facility must be escorted from the lobby by the person they are visiting. Guests must remain in the lobby until their escort comes to pick

them up. There should never be guests on floors or in rooms/apartments without escorts. Additionally, guests should never have access to the resident's keys or ID (See also "Keys/IDs".) Residents' guests may utilize the bathroom within the suite, as long as all suitemates agree upon bathroom use of guests.

Residents are also responsible for the actions of their guest(s) and should ensure they follow Residential Life/University regulations. Upon request from a staff member, guests must surrender their identification when they are in the housing facilities. A staff member may also require guests to vacate the housing facilities at any time.

Hoverboards/Scooters

All self-balancing scooters, also referred to as battery-operated scooters or hands-free Segway-like scooters and more popularly known as hoverboards, are prohibited from use or storage on UMKC campus property and UMKC-owned or -operated facilities. Additionally, University-wide policy prohibits the use of battery-operated and/or electric scooters (such as "Bird" scooters or "Lime" scooters) on campus property, including residential property.

Keys/IDs

Students who loan their keys or University IDs to anyone are subject to disciplinary action under the UMKC Residential Life conduct process. It is not permissible for anyone, other than authorized UMKC personnel, to duplicate University keys.

Lock-outs (Immediate/ Extended)

When a resident requires access to their room/apartment but is not in possession of their key(s), a lock-out occurs. In order to receive a temporary lock-out key, a UMKC ID or similar ID card must be presented at the Welcome Desk to establish the resident's identity. If an ID is not available, the resident will be asked to provide personal information that will be verified against the departmental roster. If the resident has keys but is not in possession of their RooCard, residents will also be asked identifying information at the Welcome Desk to gain access to and around the facility.

Residents are entitled to one courtesy lock-out per semester. On the second, and any subsequent lock-out, a \$15 fee will be assessed. Lock-outs resulting from an emergency evacuation will not count as a lock-out. It is Residential Life's expectation residents take their RooCard with them when they leave the building. Their RooCard is their key to the building, just as their room key is their key to their own room. The department may issue a \$15 lock-out fee if a resident cannot present their RooCard as well.

Long-term key checkouts (known as extended lock-outs) are available if a student needs additional time to find a missing key. Extended lock-outs are for a period of three days. The Residential Life Coordinator may grant an extension for extreme circumstances. After the three day period, if the long-term key is not returned, the lock(s) will be changed and the resident will be charged. If a mailbox key is lost and unable to be found, there will also be a lock change and associated charge. The current charge for a lock change(s) and replacement key(s) is \$60 for the bedroom door (residence hall or apartment), \$60 for the hallway door (Rockhill Apartments have two hallway doors), and \$43 for the mailbox lock. These lock change charges also apply when a student does not return the key(s) when they move out.

Lofts

Oak Street Hall beds may be lofted using the supplied hardware only. The resident who requested the lofting kit is responsible for the assembly of the lofted bed. Residents who loft their beds must also un-

loft their beds upon checking out of the room. Residents who do not un-loft their beds will be charged a fee.

Lofting kits are not permitted in Johnson Hall, Hospital Hill Apartments, or Rockhill Apartments. Johnson Hall beds may be raised without a separate kit. Hospital Hill Apartments and Rockhill Apartments have full size mattresses and bed frames; therefore, they are not suitable for lofting

Lounges/Community Rooms/Courtyards

Lounges and community spaces are for the exclusive use of residents and their guests. Spaces are not to be used for group meetings or events other than those approved by the Residential Life Coordinator through [RooGroups](#).

The following policies apply to all community spaces:

- No alcoholic beverages or smoking allowed.
- Do not leave personal items in any of the community spaces. Residential Life is not responsible for lost, stolen, damaged, or misplaced items.
- Use the facility at your own risk. Residential Life is not responsible for accidents or injuries.
- Handle equipment with care. Do not remove or damage equipment and supplies, as any missing or damaged items will be replaced at the cost of the individual or organization who checked out the equipment/supplies.
- Respect others by keeping noise to a minimum and by disposing of trash and recycling items properly.
- Please report vandalism and unauthorized users.
- No fighting, dangerous conduct, or noise which disturbs others.
- The sale of anything, the soliciting of subscriptions or the collection of dues is prohibited in the University buildings and upon University grounds without prior authorizing of the Chancellor.
- The space must be returned to its original configuration upon the conclusion of the event.

Mailbox Stuffing & Bulletin Boards

Flyers, bulletins, and brochures must be approved by the Residential Life Coordinator and then may be placed only on common-area bulletin boards. Copies of academic-oriented flyers must be given to the Residential Life Coordinator to be hung on bulletin boards throughout the facility. Any items requested to be placed in mailboxes must be approved by the Residential Life Coordinator. Placement of items in mailboxes is not an option in Hospital Hill Apartments and Rockhill Apartments.

Musical Instruments, Radios, Televisions, Electronics

Musical instruments, electronics, and audio/video equipment may be played in your room as long as they do not disturb others. If others are disturbed, the playing of these instruments/equipment must be stopped immediately or turned down and is subject to discipline by the Residential Life Coordinator. Practice rooms are available on a first-come, first-served basis in Johnson and Oak Street Halls for residents. See also “Quiet/Courtesy Hours”.

Obstructions

Residents shall not obstruct or use the driveways, sidewalks, courtyards, entry passages, stairs, breezeways, or halls for any purpose other than entry and egress. Residents shall not allow bicycles or other such vehicles to obstruct the driveways, sidewalks, entry passages, stairs, breezeways, courtyards,

or halls of the community. Residents cannot hang bicycles from the ceilings or walls of their rooms/apartments. Bicycles may not be ridden in the hallways or breezeways of the buildings.

Windows and doors in the facilities must not be obstructed by residents. Blinds shall not be removed by residents. Use of foil and other similar materials, including but not limited to neon/flashing signs, flags, and signs/advertisements, on windows is strictly prohibited. Residents shall not throw anything out of the windows or doors. Residents should not leave windows or doors open during inclement weather. Residents are not allowed to remove window screens or stoppers and may be subjected to a maintenance and/or replacement fee in addition to conduct action.

Parking

If you own, operate, or have possession of a motor vehicle in the University community, you must register the vehicle with Parking Operations. Please refer to [Parking Operations Map](#) for designated parking locations for students. All service entrances to the facilities are for emergency vehicles, not for parking.

Pets and Authorized Animals

The only pets permitted in any of the facilities are fish (in a 10-gallon tank or smaller). Other animals that are permitted are service animals (as defined under ADA) and emotional support animals living with residents who have an accommodation authorized by Student Accessibility Services. Residential Life staff will meet with residents who have authorized animals to assist them in successfully living in Residential Life with an animal. Residents with unauthorized animals in a Residential Life-owned or operated facility are subject to the Residential Life conduct process. Residents will be financially responsible for any damage to Residential Life facilities or furnishings regardless of the animal being authorized or unauthorized. Monthly room checks for those with animals will be conducted by Residential Life to verify compliance.

Quiet/Courtesy Hours

Quiet hours are in effect for all Residential Life facilities from 10 p.m. to 9 a.m. Sunday through Thursday and from midnight to 11 a.m. on weekends and holidays. Residential Life also recognizes 24-hour courtesy hours. Residents are expected to be respectful and courteous of neighbors who may be trying to study or rest during non-quiet hours as well.

To ensure that an academically supportive environment exists, the following guidelines will be in effect:

- The noise level resulting from stereos, radios, television, etc., in any area (rooms, hallways, bathrooms, etc.) should not be heard next door from where it is originating. Also, speakers should not be able to be heard outside the rooms/apartments or the facility.
- Conversation in the hallway must be held in a lowered voice.
- The primary responsibility for enforcement of quiet hours shall rest with individuals who are bothered by the noise. Residential Life encourages students to take the first step to confront others about noise concerns.
- Residential Life staff will intervene to support quiet hours in those situations when they personally know of noise or when a resident has been unable to accomplish a successful intervention. Students may be asked to turn down speakers, etc. during courtesy hours if complaints are received.

- Quiet hours will be in effect 24 hours a day during finals week. Quiet hours will begin two days prior to the first scheduled exam.

Restricted Areas

Individuals are not to be in any areas in, on, or around Residential Life facilities that are not designed for use by residents or guests. This includes, but is not limited to, building roofs, exterior walls, and maintenance shops.

Room Changes

One of the benefits of living in Residential Life is the opportunity to have a roommate and to learn about individuals who have different backgrounds and experiences. This allows residents to better understand the world in which they live and to develop a range of interpersonal skills that will prepare them to be successful in their career and personal life. Roommate and suitemate groups are expected to mutually complete the roommate/suitemate agreement provided by the Resident Assistant (RA). When a resident has a concern or conflict with a roommate(s) or suitemate(s), they should start by having a conversation with the person to seek mutual agreement on how they can share the space that is amenable to all parties.

Residents are expected to occupy the room and space they are assigned. If a resident would like to change their assignment, they may submit a request during Room Switch-A-Roo (formerly known as Room Swap Season), which occurs approximately the third week of the semester. Current semester dates and process details will be publicized and are available from Residential Life staff.

Residents who move rooms without the approval of their Residential Life Coordinator will be subject to an improper move fee and are subject to the Residential Life conduct process. Single residents in a double room who are not paying the single rate should not occupy the unassigned portion or furnishings of the room, as the space should be ready for another resident at any time. Residential Life will attempt to inform residents who are receiving a new roommate or suitemate if possible. Residential Life will check rooms periodically to ensure they are ready for additional occupants. Residents occupying more than their assigned space are subject to Residential Life conduct, may be charged for an improper move, and, if necessary, Residential Life staff will relocate belongings to accommodate the new occupant.

Routers

Devices such as routers, switches, hubs, repeaters or any other devices that provide Network Address Translation (NAT) are not allowed on the UMKC campus network.

Satellite Dishes and Antenna

No antenna or satellite dishes are permitted.

Security Circumvention

Students are expected to contribute to a safe residential living experience. Residents are only permitted to utilize designated entry points. In the residence halls, all residents are expected to scan their RooCard at the Welcome Desk. If an individual does not have their RooCard, they must present identifying information to the desk attendant for verification of their residency. The use of doors that are not visible to the Welcome Desk, including side doors and building exits, to enter the building is strictly prohibited. Allowing others to enter through or propping non-entry doors is not permitted, as it presents a danger to

building occupants, residents' personal belongings, and the facility. Those who enter, prop or otherwise allow others to enter non-entry doors are subject to Residential Life conduct.

Solicitation/Generating Revenue

Solicitation (unless approved in advance by Residential Life) is not permitted in Residential Life facilities. This includes door-to-door solicitation, tabling, presentations, or approaching residents for the purpose of sales, informing, or inviting participation. Residents are also not allowed to generate revenue utilizing Residential Life properties, utilities, internet, etc. This includes operating businesses from student rooms or community spaces.

Sports

Riding skateboards and bicycles, roller skating, rollerblading, playing hackie sack, wrestling, and throwing Frisbees or other projectiles in the facilities are inconsiderate of others, can cause sprinklers to activate, and are not allowed. Other sports, such as golf, soccer, lacrosse, basketball, football, baseball, and racquetball, are also not to be played in the facilities. The use of water guns/balloons and "NERF" (guns, bows, etc.) are prohibited. Dartboards and darts are not allowed on the premises. Violators will be subject to Residential Life conduct and may be found responsible for any damages.

Tampering with Fire Equipment

Residents may not tamper with, hang items from, or interfere in a way that will affect the operation of fire alarms, sprinklers, smoke detectors, and other life safety equipment. Violators will be subject to disciplinary action and potential fines.

Tobacco Policy

UMKC is a tobacco-free campus; therefore, the use of tobacco, including but not limited to, smokeless tobacco products, hookah, tobacco pipes, cigar, cigarettes, and legal smoking products are prohibited in all campus buildings including residential facilities. Students over 18 years of age may possess and are allowed to store tobacco and legal smoking products but may not use them in the halls. Students who are found responsible (or whose guest is responsible) for smoking in a residential facility are subject to a fine of \$100 to be billed to their student account.

Trash and Recycling Disposal

Residents are expected to dispose of their own trash and/or recyclables in the designated rooms and locations on each floor or in a dumpster outside or near each hall/apartment. Residents who place their trash and/or recyclables in the hallways, public areas, or parking garage may be subject to disciplinary action which may include fines.

Vaping

The use of e-cigarettes/vaping instruments are not allowed in any of the residential facilities at any time, however, you may store these devices in your room. Residents documented for using one of these devices in the facilities will be subject to a \$100 fine. Residents who use e-cigarettes for substances other than nicotine can be subject to conduct action.

Verbal Abuse

Intimidating or threatening verbal abuse of other residents or staff members may result in conduct action under the general Standard of Conduct for students.

Windows and Screens

Displaying alcohol containers (cans, bottles, etc.) or signage in windows and in resident rooms, regardless of whether the container(s) is/are empty, is strictly prohibited.

There is no acceptable reason to remove the screen from the window except in case of a designated building emergency.

Residents who remove their screens will be subject to conduct action under the UMKC Residential Life conduct procedures and will be assessed a standard minimum charge for the replacement of each screen.

Speakers should not be placed in windows. Residents should refrain from yelling, leaning, or climbing out of windows. Residents throwing anything out of windows are subject to disciplinary action under the UMKC Residential Life Conduct Procedures.

Windows should not be used to enter or exit the facility except in the case of an emergency in which other means of egress or access are unavailable. Leaving windows in a condition that provides the opportunity for building access is prohibited, and residents who do so are subject to Residential Life conduct.

UMKC RESIDENTIAL LIFE CONDUCT STANDARDS

The University of Missouri System's general Student Standard of Conduct is applicable to all students at the University of Missouri – Kansas City and incorporates UMKC's residential policies, rules and regulations which thereby provides a suitable environment for learning. The University's Standard of Conduct, as well as the UMKC residential policies, rules and regulations may be found [here](#).

UMKC RESIDENTIAL LIFE CONDUCT PROCEDURES

All residents of UMKC Residential Life are expected to abide by the terms and conditions of the housing contract, including the behavior standards listed below.

The Conduct Standards for Residential Life are enforced with the procedures described in this section and fall under the University of Missouri's Standard of Conduct. The focus of these rules is to create a comfortable, quiet community living environment that supports your pursuit of academic and personal goals rather than to restrict your freedom. A secondary focus of the Residential Life Conduct Standards is to assist you to be a fully functioning, responsible member of the community.

The *UMKC Residential Life Conduct Procedures* thoroughly cover:

- Appropriate Conduct
- Review and Resolution of Misconduct

Violation of any standard of conduct covered by the University of Missouri's *Standard of Conduct*, or any violation of the standards of conduct outlined in the *Guide to Group Living*, will subject individuals to conduct procedures as outlined in the *Rules of Procedure in Student Conduct Matters*. Standards of conduct (including those Residential Life standards that are written in the *Guide to Group Living*) apply

to the behavior of residents while in the residence halls or apartments, on University property, and at all Residential Life/UMKC-sponsored on- or off-campus activities.

Residents are expected to inform their guests of the policies governing behavior in the facilities. In addition, residents should make their guests aware that guests who fail to observe policies may be denied access to the facilities. Actions and activities considered to be in violation of the *Standard of Conduct* include all those listed in the University of Missouri's *Standard of Conduct* and the *Guide to Group Living*.

Review and Resolution of Misconduct

The policies and procedures that are enforced in the residential facilities have been established to help maintain a cooperative living environment that supports both the academic mission of UMKC as well as allow individuals enough freedom to maintain a comfortable lifestyle. All members of the residence halls and apartments will be held accountable for observing the rules and policies in this Guide to Group Living, which fall under the University of Missouri's Standard of Conduct, as well as the terms and conditions of each housing contract.

Decisions made by staff members about a student's involvement in policy violations and decisions made about what would constitute a reasonable resolution of the incident are based upon the information submitted regarding the incident, the input provided by the student and previously documented incidents involving the student and policy violations.

Residential Life takes action against a student when the evidence indicates that the student more likely than not has been involved in a violation of a policy. Resolutions of policy violations (including possible notification of their academic unit and/or coach) will hold those involved in conduct-policy violation reasonably accountable for their behavior. When determining an appropriate resolution to an incident, Residential Life staff members will take into consideration the interests of the community, the University community, the student who violated the policy and previously documented incidents involving each student and policy violations.

When a policy violation occurs, one or more of the following processes of resolution may be followed:

Upon receiving an allegation of misconduct, an investigation is conducted by either the Residential Life staff, who all act as Primary Administrative Officers/Designees under the Rules of Procedures in Student Conduct Matters or the Director of Student Conduct and Civility. They shall have the authority to make a determination and to impose appropriate sanctions via an informal disposition, and shall fix a reasonable time within which the student shall accept or reject a proposed informal disposition. A failure of the student either to accept or reject within the time fixed may be deemed by a staff member to be an acceptance of the determination, provided the student has received written notice of the proposed determination and the result of the student's failure to formally reject and, in such event, the proposed disposition shall become final upon expiration of such time. If the student rejects informal disposition, it must be in writing to the Residential Life staff member, and shall be forwarded to a Primary Administrative Officer/Designees with student conduct jurisdiction beyond that of the Residential Life designees. If informal disposition is not accepted by the student, next steps will be utilized.

- Matters that involve possible criminal behavior also may be referred to the Campus Police Department for investigation. This action can result in the issuance of citations or criminal prosecution.
- The matter may be referred to another Primary Administrative Officer/Designee for a campus investigation with regard to possible violations of University policies and the

recommendation that the University take action against the resident through Informal or Formal Disposition. If Informal Disposition is not accepted by the student, next steps will be utilized. Any Primary Administrative Officer/Designee may refer cases to a formal conduct hearing without first offering informal disposition.

UMKC OFFICE OF EQUITY & TITLE IX

Title IX of the Education Amendments of 1972 protects people from discrimination based on sex in education programs or activities which receive federal financial assistance. Title IX states that: No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance.

If you have any questions or believe you may have information about a Title IX violation, please contact the Office of Equity & Title IX listed below. You may also find more information about the UMKC Office of Equity & Title IX office [online](#).

KC Atchinson, Director of Office of Equity & Title IX, 5115 Oak Street Administrative Center 212
Kansas City, MO 64112 816-235-6910 atchinsonk@umkc.edu